

# Phillips Board of Education Regular Board Meeting

Monday, March 21, 2022  
6:00 p.m. - Board Meeting  
Phillips High School Auditorium

**PUBLIC NOTICE:** The health of District employees, School Board, and the community is our number one priority. Therefore, the District will be taking precautionary measures consistent with CDC recommendations. Please consider joining the meeting remotely through the video conference access as provided below:

*Join Zoom Meeting*

<https://us06web.zoom.us/j/82965111958?pwd=dnRMMnNQZlaY28wdmg2Y2ZlZW9XZz09>

*Meeting ID: 829 6511 1958*

*Passcode: 735987*

*One tap mobile*

*+16465588656,,82965111958#*

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*Dial by your location*

*+1 646 558 8656*

*+1 301 715 8592*

## **Our Vision:**

Preparing for Tomorrow

## **Our Mission:**

To inspire and empower all students to reach their greatest potential.

## **Our Goals:**

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
  - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Pg#
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Public notice of this meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review	Pesko	
IV.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
V.	Administrative Reports, Committee Reports, and Conference/ Workshop Reports		
	A. Phillips Elementary School Principal Report	Scholz	
	B. Phillips Middle/High School Principal Report	Hoogland	
	1. Announcement of Academic Excellence Scholarship for Class of 2022		
	2. Announcement of Technical Excellence Scholarship for Class of 2022		
	3. Cross Country Out-of-State Meet		
	C. Director of Special Education Report	Lemke	4-11
	1. RVA Soar Consortium Contract Review		
	D. Superintendent Report	Morgan	
	1. Interview Schedule for Administrative Team Retirements		
	2. Update on Early Learning Center in 4/5 Wing of New District Office		
	3. WASB Board Member Recognition		
	E. Student Liaison Report	Morrone	
	1. Students of the Month		
	F. Policy Committee Report	Secretary/Chair	12-13
	1. First Reading of Board Policy #523.1		
	G. Transportation/Facilities Committee Report	Secretary/Chair	
	H. Business Services Committee Report	Secretary/Chair	
VI.	Items for Discussion and Possible Action		
	A. Return to Learn Plan Options	Morgan/Admin	
	B. Monthly Owner Report from Miron Construction	Pesko	
	C. 2022-2023 Staffing Update	Morgan	
	D. Public Relations Position Update	Morgan	
	E. CESA #12 Contract for 2022-2023	Morgan	
	F. Distribution of Diplomas for Class of 2022	Hoogland	
	G. RVA Soar Consortium Contract Review	Lemke	
	H. Approve HS CC team Out-of-State Travel to University of MN for a Meet in September	Hoogland	

	I. Purchase of Pool Lockers for \$25,718.00 from Fund 80	Lehman	14-15
	J. Other Requests for Auditorium Projects for \$13,328.00	Lehman	16-17
	K. Blue Bird Propane Bus for \$116,295.00 from 2022-2023 Budget	Lehman	
	L. Grasshopper Mower for \$11,500 from 2022-2023 Budget	Lehman	
	M. Middle School Pump Replacement for \$17,943.00 from 2022-2023 Budget	Lehman	
VII.	Consent Items	Pesko	
	A. Approval of Minutes from February 21, 2022 Board Meeting		18-20
	B. Approval of Personnel Report		21
	C. Approval of Bills		PDF
VIII.	Scheduling Future Board Meetings	Pesko	
IX.	Motion to convene into executive session at the conclusion of the open session pursuant to: WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. <ul style="list-style-type: none"> <li>• Compensation for Current and Vacant Positions</li> <li>• Review of Retirement Agreement Request</li> <li>• Review Administration Vacancy Candidates and Set Meeting Dates for Interview Scheduling</li> </ul>	Pesko	
X.	The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.	Pesko	
XI.	Adjourn	Pesko	

## **SOAR consortium- Medford**

This is a Community-Based Transition Program and our goal is to have the students who are between 18-21 years of age, gain independent living skills, transition skills, and functional skills in real-life settings and to participate in age-appropriate activities in their community.

- Students with an Individualized Education Plan who have met graduation requirements, but still have IEP goals and objectives to work on are eligible for this placement.
- Current Consortium members: Gilman, Colby, and Owen/Withee, and Medford

### **Mornings**

- The SOAR Program meets Monday-Thursdays from 8:30-12:30.
- Students spend the afternoons working at their work sites and developing employment skills with or without a job coach
- Students go grocery shopping weekly and prepare their own lunches daily.
- They participate in daily fitness routines.
- Practice independent living skills and kitchen safety daily.
- Students are also able to take classes through NTC and earn certificates in the areas of Employability and Living Skills Certificate (Track 1), Pre-College Course Certificate (Track 2), and Program Specific Course Certificate (Track 3).

### **Afternoons**

- Students spend the afternoons, 12:30 - 3:00, working at work sites and developing employment skills with or without a job coach
- There are a variety of work sites based on the students' interests. We've had sites at daycare facilities, Aspirus hospital, public library, Weather Shield, Taylor County Maintenance, nursing homes, school district and restaurants.
- We work with the school district and Black River Industries to provide transportation to and from work sites.

### **Pro/Cons of joining Consortium:**

- Cost: Yearly fee: \$7500 + individual student cost (estimate for 22-23 \$16,822)  
Total cost \$24,322
- Phillips would still receive Special ed funding for student \$13,076, plus is able to claim medicaid and categorical aid for student if applicable
- In district Cost to provide this service: Aide (plus benefits) \$17,132(no benefits), \$29,486 (single), \$43,893 (family), plus teacher time would need to be directed to these services.
- Benefit of joining consortium:

- This is a service we need to provide until students are age 21.
- We have 1-2 students every 2-3 years that will need this service.
- As part of the consortium, we will have a guarantee of having this service available for our students.

### **Financial Responsibilities for Phillips:**

As part of the consortium, Phillips students would remain a Phillips student and would receive a Phillips diploma after completing the SOAR program.

- Phillips would be responsible for the IEP with it being implemented at the SOAR program.
- Phillips would count the student as a district student and would receive special education funding for the student from the state.

### **Cost for attending SOAR program**

- A \$7,500 participation fee will be charged to each school in the consortium.
- Costing will be based on a percentage of overall program costs divided by total number of students (after subtraction of participation fees). See yearly contract
- Estimated cost per student for 22-23 school year:  $\$16,822 + \$7500 = \$24322$

### **Transportation:**

- Phillips would be responsible for determining policy and protocol for transportation of students to and from SOAR and the work sites.
- Transportation grants are available
- Students are usually connected to DVR and long term supports and these can cover the cost of transportation
- BRI (Black River Industries) in Medford has a van that runs from Phillips to Medford daily that can be used.

**66.03.01 Agreement – Students Open to Achieving Reality (SOAR) 18-21 year old program in the Medford Area Public School District**

**2022-2023 School Year**

Pursuant to Wisconsin Statutes 66.03.01, 120.25, and Department of Public Instruction Chapter PI-14.02, the school districts of Medford, Gilman, Phillips, Owen Withee and Colby have agreed to form a consortium for the purpose of providing services to students with an IEP who are between the ages 18-21 years of old and their class has graduated from high school.

**Description of the Program (PI-14.02 (b)):**

- SOAR program is an opportunity for 18-21 year old students with disabilities who have an IEP that need additional time to work on IEP goals/objectives in the areas of independent/daily living, work/vocational skills, and/or preparatory college skills.
- The Medford Area Public School District personnel will provide assessment, placement, programming, and instruction.
- Resident school districts will remain responsible for the writing and development of their student's Individualized Education Plan with information provided by Medford Area Public School District
- Medford Area Public School District will provide the room space located within the Taylor County Education Center building
  - 18-21 year old students will attend school Mondays through Thursdays from approximately 8:30 am to 12:30 pm in the Taylor County Education Center.
  - 18-21 year old students will attend work or volunteer sites in the afternoons in their local resident school district community.
- Students will need to complete an application packet and be accepted into the program by the SOAR Advisory Council.
- Resident school district will maintain copies of student's high school diploma until completion of the SOAR program.

**Fiscal Agent**

- The Medford Area Public School District is the "employer" for purposes of compliance with State Statute 111.70 (teacher's retirement, worker's compensation, and unemployment insurance) for the primary instructor and classroom assistant(s).
- The resident school district will be the "employer" for purposes of compliances with State Statute 111.70 for any job coaches.
- The Medford Area Public School District is the fiscal agent and will establish and maintain records in accordance with the uniform financial accounting system prescribed by the department under s. 115.28 (13); file all required financial reports with the Department of Public Instruction; Upon request of the department, file a copy of the contract and the plan of operation with the department.

- For purposes of transit of aid, in accordance of State Statute 121.76, the Colby, Phillips, Owen Withee, and Gilman School Districts shall receive a proportional share of state or federal aid for pupils for whom Medford School District received tuition.

**Transportation (PI-14.02 (g))**

- Each home district is responsible for determining policy and protocol for transportation of students to and from SOAR classroom and work sites

**Pupil Membership (PI-14.02 (f))**

- The Medford, Colby, Phillips, Owen Withee, and Gilman School Districts will claim respective attending students as residents and receive the equalization aid for them, subject to the annual reconciliation described in the following section.
- For the purpose of DPI Pupil Count reporting (PI 1563), each district will count their attendees of SOAR as residents in the initial starting Head Count.

**Budget Reconciliation (PI-14.02 (f)(h)):**

- The Medford Area Public School District will prepare a preliminary budget for SOAR. The participation fee will be invoiced in January 2023, with actual and final reconciliation prior to June 30, 2023.
- A \$7,500 participation fee will be charged to each school in the consortium.
- Costing will be based on a percentage of overall program costs divided by total number of students (after subtraction of participation fees).

**Miscellaneous Provisions:**

- Each district will name a contact person (Identified Below)
- The 66.03.01 Agreement will be reviewed and renewed annually

**Medford Area Public School District**

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Board President

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Board Clerk

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Board Approval Date

Patrick Sullivan, District Administrator  
124 West State Street  
Medford, WI 54451  
715-748-4620

**Colby School District**

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Board President

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Board Clerk

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Board Approval Date

Steve Kolden, District Administrator  
P.O. Box 110  
705 North 2<sup>nd</sup> Street  
Colby, WI 54421  
(715) 223-2301



**Owen Withee School District**

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Board President

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Board Clerk

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Board Approval Date

Bob Houts, District Administrator  
832 W 3<sup>rd</sup> Street  
Owen, WI 54460

**Gilman School District**

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Board President

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Board Clerk

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Board Approval Date

Walter Leipart, District Administrator  
325 N 5<sup>th</sup> Avenue  
Gilman, WI 54433  
715-447-8211

**Phillips School District**

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Board President

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Board Clerk

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Board Approval Date

Rick Morgan, District Administrator  
365 Highway 100  
Phillips, WI 54555  
715-339-2416

**SOAR Funding**

**2022-23 (Anticipated) - \$188,902**

Supervision:	\$5,000
Teacher:	\$94,302
Assistant:	\$70,000
OT/PT/SL Services:	\$ 3,000
Room Rental:	\$ 9,100
General Supplies/Technology/etc: -	\$ 7,500

**Funding Method**

Consortium Fee: \$7,500

Estimated cost per student for 22-23 school year: \$16,822

**Estimated Student Enrollment for 22-23 School Year:**

Colby: 2 Students

Medford: 3 Students

Gilman: 1 Students

Owen Withee: 2 Students

Phillips: 1 Student

**Estimated Total Costs per School to include Consortium Fee:**

Colby: \$41,145

Medford: \$57,968

Gilman: \$24,322

Owen Withee: \$41,145

Phillips: \$24,322

## EMPLOYEE PHYSICAL EXAMINATIONS

523.1

(Wisconsin Statutes 118.25)

1. All new personnel shall have a physical examination and tuberculosis screening questionnaire, as a condition for entering employment. A test to determine the presence or absence of tuberculosis in a communicable form is required only if the need for such a test is indicated for the employee (eg. by the responses to the screening questionnaire).
2. Employees who are engaged in the transportation of school children must have physical examinations every two years.
3. ~~All other personnel will be required to have a physical examination and tuberculosis screening questionnaire, with follow-up tests if necessary, once every ten years.~~
4. The cost of such examinations, including tuberculin tests, shall be paid out of School District funds.

*Approved: 07/10/84*

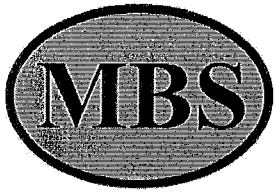
*Reviewed: 01/17/00*

*Reviewed: 02/19/18*

## **Sample Policy: Board Member Use of Electronic Communication Devices Prohibited**

An individual Board member's use of electronic communication devices, such as cell phones, or smartphones, during a Board meeting, both during open session and during closed session, may lead to the public's and/or other Board members' perception that a Board member is not paying attention to the subject matter at hand or that a Board member is receiving information relative the subject matter at hand that other Board members and members of the public are not receiving, or is communicating with persons not at the meeting regarding the subject matter of the meeting, any of which is inimical to good government, and transparency, and, in the case of a closed session, may also be contrary to the legal interests of the Board. Therefore, the Board's use of electronic communication devices (including cell phones and smartphones), other than for the purpose of accessing agenda materials that are on a Board member's tablet or laptop computer, is prohibited during Board meetings.

Exceptions may be made by the Board in case an emergency or other special circumstance warrants an exception.



# Marshfield Book & Stationery Inc.

EVERYTHING FOR THE SCHOOL AND OFFICE

## EQUIPMENT IS OUR SPECIALTY

To: Phillips School Dist

Date: 2-28-2022

Attn: Molly Lehman

Job: pool lockers

Location: high school

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BID DUE:

Time:

Page 1 of 2

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Scope of Work: PLASTIC POOL LOCKERS

### WOMENS POOL ROOM LOCKERS 72"H 2-TIER

22 COLUMNS (44 OPENINGS) 12"W X 12"D X 36"H 2-TIER PLASTIC LOCKERS, STANDARD PADLOCK HASP  
HORIZONTAL VENTING, 1 CEILING DOUBLE PRONG HOOK, FLAT TOPS.

6 COLUMNS (12 OPENINGS) 12"W X 18"D X 36"H 2-TIER PLASTIC LOCKERS, STANDARD PADLOCK HASP  
HORIZONTAL VENTING, 1 CEILING DOUBLE PRONG HOOK, FLAT TOPS.

6 COLUMNS (6 OPENINGS) 12"W X 12"D X 36"H 1-TIER PLASTIC LOCKERS, STANDARD PADLOCK HASP  
HORIZONTAL VENTING, 1 CEILING DOUBLE PRONG HOOK, FLAT TOPS.

### MENS POOL ROOM LOCKERS 72"H 2-TIER

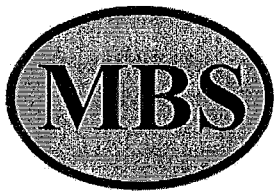
28 COLUMNS (56 OPENINGS) 12"W X 12"D X 36"H 2-TIER PLASTIC LOCKERS, STANDARD PADLOCK HASP  
HORIZONTAL VENTING, 1 CEILING DOUBLE PRONG HOOK, FLAT TOPS.

6 COLUMNS (12 OPENINGS) 12"W X 18"D X 36"H 2-TIER PLASTIC LOCKERS, STANDARD PADLOCK HASP  
HORIZONTAL VENTING, 1 CEILING DOUBLE PRONG HOOK, FLAT TOPS.

\$26,600.00 MATERIAL DELIVERED SET UP TO PHILLIPS 72"H 2-TIER LOCKERS  
\$1,700.00 ADD FOR MARSHFIELD BOOK TO INSTALL (OPTIONAL)

### IN LIEU OF THE 72"H LOCKERS DEDUCT \$2,582.00 FOR ORDERING 60"H 2-TIER LOCKERS

\$24,018.00 MATERIAL DELIVERED SET UP TO PHILLIPS 60"H 2-TIER LOCKERS  
\$1,700.00 ADD FOR MARSHFIELD BOOK TO INSTALL (OPTIONAL)



# Marshfield Book & Stationery Inc.

EVERYTHING FOR THE SCHOOL AND OFFICE

**QUOTE VALID FOR 30 DAYS ONLY**

**Qualifications: STANDARD COLORS ONLY NO LOCKS NO BASEWORK**

This proposal is based upon usage of the AGC/ASA/ASC "Standard Form Construction Subcontract", 1996 Edition, or a subcontract form otherwise acceptable to Marshfield Book & Stationery Inc.

WISCONSIN STATE SALES AND USE TAXES ARE NOT INCLUDED WHERE APPLICABLE. PURCHASER BY ACCEPTANCE OF THIS QUOTATION AGREES TO FURNISH TAX EXEMPTION CERTIFICATES WHEN REQUESTED ON NON-TAXABLE MATERIALS.

TERMS: Net 30 days.

ACCEPTED:

Company \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

RESPECTFULLY,

MARSHFIELD BOOK & STATIONERY INC.

By: Keith Wein



Molly Lehman &lt;molehman@phillips.k12.wi.us&gt;

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**Additional Projects**

1 message

tom cesmg.com &lt;tom@cesmg.com&gt;

Thu, Mar 10, 2022 at 11:46 AM

To: Molly Lehman &lt;molehman@phillips.k12.wi.us&gt;

Good afternoon Molly. Here are some thoughts after the visit Tuesday by Curt Henderson, and some pricing for other projects that were discussed.

**Lighting Console**

After discussing this with Curt and my lead school lighting trainer, I believe that a computer based (touchscreen) program might be better suited to your facility. The program is named "Lightkey" and it operates on a Apple Mac Mini computer with touchscreen, mouse, keyboard, etc. We've been installing it for 2 years in various schools and have had no issues. I do realize that you have been working with a "virtual" lighting control system, but there really is no comparison to that technology versus this. Please see the link below and pass along as needed.

<https://lightkeyapp.com/en>

For reference, here is the link to the physical console I have in the quote.

<https://chamsyslighting.com/products/quickq-30>

*This is simply a preference issue. Both are easy to learn and will obviously handle everything planned, plus more.*

**Existing Curtain System**

Curt noticed some things I did not see during my initial visit. We will be replacing one entire track, and replacing some hardware/rope, etc. I am covering this expense since I should have noticed.

For the mid-stage stage scrim, Curt noticed it was a light colored material with a black backing. I'd like to replace that with a professional seamless black sharktooth scrim. Again, I would cover this expense unless you prefer to keep what you currently have.

**New Cyc Drape and Track**

This is the first of several potential upgrades. The cyc would be a new item installed behind the rear (upstage) bi-parting curtain. It would be constructed from seamless heavy weight white muslin and attached to a one-way pull along track/hardware. Cost would be \$6,948

**New track for Painted Backdrop**

This would be a one-way pull along track/hardware for existing painted backdrops. Cost would be \$4,564.

**Video Projector and Screen with Wireless Presentation System**



This would be a new electric screen measuring 16' wide x 10' high plus a new 7000 lumen laser video projector with appropriate lens. Also included is a Vivitek NovoPro wireless presentation system. Essentially it allows any device (laptop, phone, tablet) to appear on the screen. A small video switcher is also included to switch professionally via various inputs. Cost would be \$17,720

### Stage Extension

This would be a custom fabricated stage to fit the dimensions/angles that Curt obtained. Cost would be \$24,166

### Floor Covering

I know there was some discussion of the stage floor. Beyond refinishing the floor the options would be a black Marley floor (\$34,300) or black painted floor (\$2,630) using Rosco Tough Prime stage floor paint. We use the paint in many schools and performing arts centers who want a black floor.

### Pockets with Drapes

Finally, the cost for track, drape, and valance for both of these areas would be \$1,816. It would be an identical match to the stage curtain fabrics.

Just let me know if you need any of these projects added. If we do while on-site I will cover the additional labor to have the work done. If added at a later date I will have to add the appropriate travel and labor to the prices above.

I'll update the quote, or create a new, as needed.

Thanks,

Tom

### Tom Bullard

423-329-6975 (office)

865-209-0858 (cell)

tom@cesmg.com



MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MEETING  
Monday, February 21, 2022

- I. The Phillips Board of Education regular meeting was called to order by President Pesko at 6:00 p.m. in the Phillips High School Auditorium.
- II. Present: Baxter, Fox, Halmstad, Houdek, Krog, Pesko, Rose, Van De Voort, Willett and Student Liaison.
- III. Administration present: Superintendent Morgan, Business Manager Lehman, Principals Hoogland and Scholz, Director of Pupil Services Lemke. Others: Staff and community members. The meeting was available via Zoom for online attendance.
- IV. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- V. Public Participation - No comments.
- VI. Administrative and Committee Reports
  - A. Dave Scholz - Elementary Principal, discussed the mid-year Achievement Gap Reduction report. Kindergarten and grade three are above expectations at this time. Grades 1 and 2 have made improvements from the fall. The goal is for each grade level to be at 80% of the benchmarked reading level by the end of the year.
  - B. Colin Hoogland
    1. The senior class of 2022 has 55 students working toward graduation, 21 of them are honor students with a GPA of 3.35 for better. Graduation will be held on May 27, 2022 at 7:00 p.m. with the awards ceremony on Wednesday, May 25, 2022 at 7:00 p.m.
    2. Jensen Weik, daughter of Jason and Nicole Weik, was announced as a Co-Valedictorian for the Class of 2022. Jensen has completed a GPA of 4.0 GPA in her 3.5 years at PHS while being involved in many extracurricular activities. She has been accepted at Vanderbilt University in Nashville to pursue a degree in biomedical engineering.
    3. Sophia DeByl, daughter of Brian and Kelly DeByl, was announced as a Co-Valedictorian for the Class of 2022. Sophia has completed a GPA of 4.0 GPA in her 3.5 years at PHS while being involved in many extracurricular activities. She plans to attend the University of Wisconsin/Eau Claire to pursue a degree in music education.
    4. Samantha Morrone, daughter of Mark and Katie Morrone, was announced as a Co-Valedictorian for the Class of 2022. Samantha has completed a GPA of 4.0 GPA in her 3.5 years at PHS while being involved in many extracurricular activities. She plans to attend the University of Northwestern in St. Paul, MN to pursue a degree in music education.
    5. New courses, deleted courses and description modifications to the high school course registration manual were reviewed.
  - C. Vicki Lemke, Pupil Services Director reviewed with the board the spring assessment schedule and the plans to optimize student performance in the ACT, ACT Aspire and Forward Exam. Some classes will have virtual instruction on one or two days or participate in field trip activities while others are testing.
  - D. Rick Morgan - Superintendent Report

1. The building project Phase III, a new elementary office, will be ready for occupancy the second week of March. Elementary teachers will be able to begin moving into classrooms as soon as school is over. Phase IV, the remodeling of the interior portion of the current middle school has begun. The middle school classrooms were able to move to their high school rooms over a period of two days and adjustments are being made.
  2. There will be no reductions in support staff as the move is made to one campus. Superintendent Morgan will be meeting with custodial and food service staff to work on redesigning roles and responsibilities. A report will be made to business services in March.
- E. Student Liaison Morrone
1. Reported on the current sports teams records and achievements and cocurricular activities.
  2. Winterfest is this week with coronation and activities Friday and a dance on Saturday. Prom meetings have begun with a theme of "A Night In Vegas".
  4. Reported on the successes and challenges of middle school/high school transition to one building.
  5. Students of the month at PhMS were Connor Carlson (6), Fiona Huggard (6), Emmet Knudson (7), Ayron DeLeasky (8), and Gavin Esterholm (8). Student of the Quarter at PHS were Kendall Weik (11), Rachel Fusak (10).
- F. Policy committee met on February 16, 2022 and discussed:
1. #881.4 Relations with Home Schooled Children and forwarded it for second reading.
  2. #166 Board Member Use of Electronic Mail will continue to be discussed at the committee level with reference to use of phones in meetings.
  3. #523.1 Employee Physical exams will continue to be discussed in relation to deleting requirements for 10-year exams and adding "fitness for duty" language.
  4. Recommendation is to not change or modify any Series 200 evaluations until future change in administration is completed as job descriptions changes may be needed.
  5. Items for future meetings include administrative ethics as it relates to staff ethics policy, administering of medication.
- G. Facilities and transportation committee met on February 17, 2022 and discussed:
1. Facility items included security cameras from the elementary for reuse in the new PES area, installation of washer and dryer and kitchen equipment, remodel and demo of middle school report, card access readers, and estimate for refit of elementary for pump and air conditioning. More bids are being requested.
  2. Transportation items included maintenance issues, bus purchase hold due to timeline, a driver medical issue, and medical cards needed for van drivers
  3. A walkthrough of the pool area will be included in next month's meeting.
- H. Business services committee met on January 13 and discussed:
1. Closed session was held with the auditors to discuss the 2020-2021 financial audit. The overall grade was above average and recommendation is made to renew a three-year contract with the auditors.
  2. Request was heard from youth softball and baseball for creating a Grades 7-8 boys baseball and Grades 6-8 girls softball teams at the middle school.
  3. Construction update included the start of Phase IV, technology review, storage issues for elementary school, and quotes for window treatments.
  4. Inservice date in March 2023 was moved to later in the month to accommodate Marawood Conference music festival.
  5. Reviewed requests for pool scrubber, pool lockers, and business education furniture.
  6. Heard update on auditorium refresh summer schedule and Phase 2 work.
  7. ESSER III Funds meeting reminder, reviewed the meeting agenda, and reviewed bills.
  8. Closed session held to discuss graduation procedure.

- I. CESA #12 Board of Control met on January 25 and February 15. Items included superintendent turnover rates and mentoring, Rtl efforts, CESA administrator meetings with CESA schools, and COVID-19 attitude of "being done with it".
- VII. Items for Discussion and Possible Action
- A. Motion (Houdek/Krog) motion to continue with Return to Learn Plan A per administrative recommendation. Motion (Fox/Willett) to amend the motion to include no quarantine of students. Amendment failed 1-8 with roll call vote (Fox Y). Motion carried 8-1 with roll call vote (Fox N).
  - B. President Pesko reviewed the Miron Owner report for this month listing items completed on site and issues being addressed. The project is ahead of schedule and under budget.
  - C. Two administrative positions will be posted this week for 6-12 Principal and Director of Pupil services with a six week deadline date. A committee will be created for each position and interviews and second interviews will be scheduled when ready.
  - D. Motion (Willett/Halmstad) to approve purchase of Dolphin Wave 200 Pool Scrubber for \$7,300.00 from Fund 80. Motion carried 9-0.
  - E. Motion (Willett/Fox) to accept approval of business education room furniture for \$12,201.00 and classroom blinds for \$8,747.00. Motion carried 9-0.
  - F. Motion (Willett/Krog) to approve three-year contract with CliftonLarsonAllen financial auditors. Motion carried 9-0.
  - G. Motion (Willett/Halmstad) to change the April Board meeting from April 18 to April 25th. Committee meetings will remain the week of April 11th. Motion carried 9-0.
- VIII. Consent Items - Motion (Willett/Halmstad) to approve the following consent items. Motion carried 9-0.
- A. Minutes from January 17, 2022 Board Meeting.
  - B. Personnel report: 1) Hiring Brady Halmstad as LTE Custodian; Kimberly Hirtreiter as paraprofessional; 2) transfer Kaitlyn Ellingen to 4K Paraprofessional position; 3) designating Brady Bolz as fully licensed elementary teacher; 4) accepted retirement letters from Vicki Lemke, Pupil Services Director (29 years); Colin Hoogland, 6-12 Principal (21 years); accepted resignation requests from Cassie Thums, 4K paraprofessional (5 months); and Katie Reinke (5 months); and 5) announced retirement requests from Paul Feuerer (23 years), Rod Dymesich (32 years), and Bob Dural (30 years)
  - C. Approve bills from January 2022 (#349574-349724 and wires) for a total of \$775,757.20.
- IX. The next regular board meeting will be held on March 21, 2022.
- X. Motion (Willett/Halmstad) to adjourn. Motion carried 9-0. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Anne Baxter, Clerk

Board of Education

**Personnel Report - Amended  
February 19, 2022 - March 18, 2022**

**New Hires/Transfers**

Name/Position	Status	Hiring Salary	Previous Salary	Effective Date

**Recruitment**

Position	Position Status	Location	Posting Date
Elementary Special Education Teacher	Replace Tara Strassburger	PES	6/4/21
Paraprofessional - Spanish Speaking	New Position	PES	1/24/22
6-12 Principal	Replace Colin Hoogland	6-12 campus	2/22/22
Director of Pupil Services	Replace Vicki Lemke	Districtwide	2/22/22

**Resignations/Retirements**

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location

FDI	OBJ_FUNC	PRJ	OBJ	2021-22 Revised Budget	2020-21 Revised Budget	February 2021-22 Monthly Activity	February 2020-21 Monthly Activity	2021-22 FYTD Activity	2020-21 FYTD %
10E	11		UNDIFFERENTIATED CURRICULUM	1,778,037.00	1,849,896.81	152,477.92	157,399.04	1,121,097.31	63.05
10E	12		REGULAR CURRICULUM	2,034,725.88	2,007,216.87	152,056.26	158,613.44	1,165,300.26	57.27
10E	13		VOCATIONAL CURRICULUM	420,877.00	401,906.38	32,335.29	29,643.40	242,624.46	57.65
10E	14		PHYSICAL CURRICULUM	165,161.00	165,730.44	10,921.23	11,046.47	83,219.67	50.39
10E	16		CO-CURRICULAR ACTIVITIES	160,357.00	149,868.15	8,853.22	6,049.29	86,727.78	54.08
10E	17		OTHER SPECIAL NEEDS	7,942.00	11,417.00		420.00	5,570.00	70.13
10E	21		PUPL SERVICES	288,616.27	287,975.16	23,150.69	21,273.01	181,565.86	62.91
10E	22		INSTRUCTIONAL STAFF SERVICES	319,683.27	417,913.29	17,480.57	14,417.61	172,596.65	53.99
10E	23		GENERAL ADMINISTRATION	277,555.00	288,910.00	15,994.87	16,898.21	176,997.07	63.77
10E	24		SCHOOL BUILDING ADMINISTRATION	617,803.59	732,000.39	39,069.14	38,994.52	406,039.96	65.72
10E	25		BUSINESS ADMINISTRATION	2,332,817.36	2,248,005.47	199,660.44	132,303.20	1,384,517.51	59.35
10E	26		CENTRAL SERVICES	47,002.96	32,640.00	2,254.25	4,725.66	22,967.42	48.86
10E	27		INSURANCE & JUDGMENTS	163,896.00	172,758.00	8,199.20	9,866.20	137,429.27	83.85
10E	28		DEBT SERVICES	22,127.00	51,011.00	1,793.53	3,587.06	16,141.77	72.95
10E	29		OTHER SUPPORT SERVICES	297,994.00	331,512.73	15,100.52	20,887.96	249,643.01	83.77
10E	41		TRANSFERS TO ANOTHER FUND	873,180.00	873,180.00				
10E	43		PURCHASED INSTRUCTIONAL SERV	590,795.00	534,868.00	275.00	1,114.80	51,048.24	8.64
10E	49		OTHER NON-PROGRAM TRANSACTIONS	2,040.00	2,040.00			151.97	7.45
Grand Expense Totals				10,400,610.33	10,558,849.69	679,422.13	627,239.87	5,503,638.21	52.92

Number of Accounts: 1579

Funds Available to the District as of February, 2022:

***** End of report *****	First National Bank (General Checking)	2,263,915.24
	Local Gov't Investment Pool	602.39
	First National Bank (Savings)	4,399.49
	<b>Total</b>	<b>2,268,917.12</b>

Current Line of Credit Balance (\$1,000,000 max) 1,000,000

Total Borrowed (through 02/28/22): 0.00

EDTLOC	SRC_FUNC	PRJ_LOC	SRC	2021-22 Revised Budget	2020-21 Revised Budget	February 2021- Monthly Activi	February 2020- Monthly Activi	2021-22 FYTD Activity	2020-21 FYTD Activity	2021-22 FYTD %	2020-21 FYTD %
10R---	211 50000-	---	CURRENT YEAR PROPERTY TAX	3,840,476.00	4,048,196.00	1,303,288.52	623,444.86	2,142,247.70	2,297,134.30	55.78	56.74
10R---	213 50000-	---	MOBILE HOME TAX	1,713.00	1,713.00	859.88	706.07	1,504.79	1,588.66	87.85	92.74
10R---	249 50000-	---	TRANSPORTATION FEES	4,000.00	4,000.00			100.00	226.48		5.66
10R---	264 50000-	---	SURPLUS NON-CAPITAL OBJECTS	2,000.00	2,000.00			10.00		0.50	
10R---	271 50000-	---	ADMISSIONS			3,483.25		8,689.25			
10R---	279 50000-	---	OTHER SCHOOL ACTIVITY INCOME		1,540.00	3,863.00	4,482.00	12,332.10	4,751.10		308.51
10R---	280 50000-	---	INTEREST ON INVESTMENTS	12,000.00	8,700.00	412.01	3.13	5,506.41	7,872.54	45.89	90.49
10R---	291 50000-	---	GIFTS, FUNDRAISING, CONTRIBS				3,300.00	-5,960.00	3,300.00		
10R---	292 50000-	---	STUDENT FEES	5,000.00	7,300.00	300.00	35.00	5,833.00	5,734.00	116.66	78.55
10R---	293 50000-	---	RENTALS	10,000.00	46,157.00	192.09	900.00	827.08	6,685.68	8.27	14.48
10R---	345 50000-	---	OPEN ENROLLMENT WI SCH. DIST.	345,848.00	335,471.00						
10R---	515 50000-	---	TRANSIT OF AIDS INTER. SOURCES					1,583.29			
10R---	517 50000-	---	TRANSIT OF FEDERAL AIDS	4,646.00	4,646.00						
10R---	612 50000-	---	TRANSPORTATION AID	61,415.00	61,415.00			40,035.00	56,210.00	65.19	91.52
10R---	613 50000-	---	LIBRARY AID	30,951.00	30,951.00						
10R---	621 50000-	---	EQUALIZATION AID	3,701,480.00	3,465,914.00			1,480,592.00	1,364,460.00	40.00	39.37
10R---	630 50000-	---	SPECIAL PROJECT GRANTS	110,230.00	117,905.00	7,720.00		7,720.00		7.00	
10R---	650 50000-	---	SAGE AID	201,821.28	201,821.28	85,273.00	66,398.00	170,546.00	134,548.00	84.50	66.67
10R---	660 50000-	---	STATE REVENUE THROUGH LOCAL	1,600.00	1,500.00	1,525.56	1,620.91	1,525.56	1,620.91	95.35	108.06
10R---	691 50000-	---	COMPUTER AID	15,202.00	15,592.00						
10R---	694 50000-	---	Sparsity Aid					288,349.00			
10R---	695 50000-	---	Per Pupil Aid	560,210.00	562,504.00						
10R---	696 50000-	---	High Cost Transportation Aid	90,000.00	90,000.00						
10R---	699 50000-	---	OTHER STATE REVENUE		43,469.00				35,706.00		82.14
10R---	730 50000-	---	SPECIAL PROJECT GRANTS	614,249.37	426,540.86		9,724.20		9,724.20		2.28
10R---	751 50000-	---	ESEA TITLE IA	204,135.00	153,860.00		81,521.09	45,683.75	81,521.09	22.38	52.98
10R---	780 50000-	---	FED AID THRU STATE NOT DFI	70,000.00	60,000.00			100,717.19		143.88	
10R---	861 50000-	---	EQUIPMENT SALES/LOSS					250.00			
10R---	964 50000-	---	NON-CAPITAL INS SETTLMTS	30,000.00	25,000.00			2,450.00	47,221.54		188.89
10R---	971 50000-	---	REFUNDS - PRIOR YR., E-RATE		30,000.00	-1,456.90		9,206.29	31,029.99	30.69	103.43
10R---	990 50000-	---	MISCELLANEOUS		101,811.00				111,053.82		109.08
10R---	999 50000-	---	COPY FEES	50.00	100.00	25.00		89.59		179.18	
10----	----	----	GENERAL FUND	9,913,026.65	9,848,106.14	1,405,485.41	792,135.26	4,318,254.71	4,201,971.60	43.56	42.67
Grand Revenue Totals				9,913,026.65	9,848,106.14	1,405,485.41	792,135.26	4,318,254.71	4,201,971.60	43.56	42.67